

10 YEARS
OF UNIVERSITY
RECOGNITION
20 YEARS OF
ACADEMIC
EXCELLENCE



REVA
UNIVERSITY
Bengaluru, India



REPORT ON HANDBOOK FOR OFFICERS OF THE UNIVERSITY

PRELIMINARY

1. Short title, extent, and commencement. -

- This Act may be called the Reva University Act, 2012.
- It extends to the whole of the State of Karnataka
- It shall come into force on such date as the State Government may, by notification in the official Gazette, appoint.

2. Definitions. - In this Act, unless the context otherwise requires, -

- “Academic Council” means the Academic Council of the University as specified in section 25.
- “Agenda Matters” means all the matters and business to be designated in the Statutes each of which can be either included in the Agenda or be taken up for discussion and decision at a meeting of the Board of Governors or the Board of Management or any Committees, as the case may be, only subject to the prior written approval of the Chancellor, consenting to the passing of such matters and business at such a meeting;
- “Board of Governors” means the Board of Governors of the University as constituted under section 23.
- “Board of Management” means the Board of Management of the University as constituted under section 24;
- “Chancellor”, “Vice-Chancellor”, “Pro Vice-Chancellor” means respectively the Chancellor, Vice Chancellor and Pro Vice Chancellor of the University.
- “Campus” means a campus established and maintained by the University.
- “Committees” means the committees formed under this Act or by the various functionaries of the University as the case may be and includes the Nomination Committee, the Finance Committee, and such other committees;
- “Constituent College” means a college or institution established and maintained by the University.
- “Finance Committee” means the Finance Committee of the University as constituted under section 27;
- “Government” means the Government of Karnataka.
- “National Accreditation Bodies” means a body established by the Central Government for laying down norms and conditions for ensuring academic standards of higher education, such as University Grants Commission, All India Council of Technical Education, Medical Council of India, Pharmaceutical Council of India, Indian Council of Agriculture Research, National Assessment and Accreditation Council, National Council of Teacher Education, Distance Education Council, Council of Scientific and Industrial Research, and includes the Government.

- l) “Prescribed” means prescribed by rules made by the Government under this Act.
- m) “Principal in relation to a Constituent College” means the head of the Constituent College and includes, where there is no Principal or in the absence of a principal appointed, the VicePrincipal or any other person for the time being appointed to act as Principal;
- n) “Registrar” means the Registrar of the University.
- o) “Regional Centre” means a Centre established or maintained by the University for the purpose of coordinating and supervising the work of Study Centre’s in any region and for performing such other functions as may be conferred on such Centre by the Board of Management.
- p) “Sponsoring Authority” or “sponsoring body” in relation to this Act means the Trust;
- q) “State” means State of Karnataka.
- r) “Statutes” and “Regulations” means respectively, the Statutes and Regulations of the university made under this Act.
- s) “Study Centre” means a Centre established and maintained by the university for the purpose of advising, counseling or for rendering any other assistance required by the students.
- t) “Teacher” means and includes a Professor, Associate Professor, Assistant Professor, or such other person as may be appointed for imparting instruction or conducting or to guide research in the University or in a Constituent College and includes the Principal of Constituent College in conformity with the norms specified by the ‘University Grants Commission;
- u) “Trust” means Rukmini Educational and Charitable Trust, which is a registered Trust and is the sponsoring body.
- v) “University Grants Commission” means the Commission established under section 4 of the University Grants Commission Act, 1956 (Central Act 3 of 1956).
- w) “University” means Reva University, established, and incorporated under this Act.
- x) “Visitor” means the visitor of the University as specified in section 13



OFFICERS OF THE UNIVERSITY

Officers of the University. - The following shall be the officers of the University: -

1. The Visitor
2. The Pro-Visitor
3. The Chancellor.
4. The Vice-Chancellor.
5. The Pro Vice-Chancellor.
6. The Registrar.
7. The Finance Officer.
8. The Dean
9. The Registrar Evaluation; and
10. Such other officers as may be declared by the Statutes to be officers of the University.

1. The Visitor:

1. His Excellency the Governor of Karnataka shall be the Visitor of the University and the visitor may offer suggestions for the improvement of the functioning of the University.
2. The visitor shall preside over the convocation of the university for conferring Degree and Diploma
3. The Visitor shall have the following powers, namely:
 - a. To call for any paper or information relating to the affairs of the University:
 - b. On the basis of the information received by the Visitor, if he is satisfied that any order, proceedings, or decision taken by any authority of the University is not in conformity with the Act, regulations or rules, he may issue such directions as he may deem fit in the interest of the University and the directions so issued shall be complied with by all concerned.

2. The Pro-Visitor:

1. The Hon'ble Minister for Higher Education of the Government of Karnataka shall be the ProVisitor of the University.
2. The Pro-Visitor shall, when the Visitor is absent, preside at the Convocation of the University for conferring Degrees and Diplomas



3. The Chancellor.

1. The Chancellor shall be appointed by the Sponsoring Body.
2. The founder trustee of the Sponsoring Body shall be the first Chancellor, who shall hold for life or till he demits office.
3. The subsequent Chancellor shall be either the then Trustee of the Sponsoring Body or such other person of eminence of national figure in the field of education, science, culture or public life, when such an appointment is being considered, as may be decided by the Sponsoring Body.
4. The subsequent Chancellor so appointed shall hold the office as determined by the Sponsoring Body.
5. The Chancellor shall have such powers as may be conferred on him by this Act or the Statutes made there under, which shall include the following powers; namely:
 - a. to function as the head of the University.
 - b. to preside at all convocations of the University in absence of visitor and pro-visitor;
 - c. to function as a Chairperson of the Board of Governors of the University;
 - d. to appoint or re-appoint or terminate the appointment of the Vice-Chancellor, in accordance with the provisions of this Act and the Statutes.
 - e. to nominate a person as a member of the Nomination Committee as referred to in sub-section (2) of section 16 of this Act.
 - f. to pre-approve the appointment of the Pro Vice-Chancellor, the Dean, the Registrar and the Finance Officer.
 - g. to nominate two academicians as members on the Board of Governors.
 - h. to appoint the first Pro Vice-Chancellor and the Finance Officer.
 - i. to constitute the first Board of Management, the Finance Committee, the Research Council, and the Academic Council.
 - j. to pre-approve the agenda matters in the manner provided for in the Act.
 - k. to resolve a conflict (excluding conflicts at a meeting of the Board of Governors) in the manner provided for in this Act.
6. In the event of there being a conflict inter-se between the functionary or body and any other functionary or body of the University, then the issue shall be referred to the Chancellor and the decision of the Chancellor in respect of such issue shall be final and binding on the University.



4. The Vice-Chancellor:

1. The Vice-Chancellor shall be appointed by the Chancellor for a term of three years subject to other terms and conditions as may be laid down by the Statutes from among three persons recommended by the Nomination Committee constituted in accordance with the provisions of sub-section (2). After the term of three years, it is renewable for another term of three years. Provided that a Vice-chancellor shall continue to hold the office even after expiry of his term till new Vice-chancellor joins. However, in any case this period shall not exceed one year.
2. The Nomination Committee referred to in sub-section (1) shall consist of the following persons, namely:
 - a. One person nominated by the Chancellor.
 - b. Two nominees of the Board of Governors, one of whom shall be nominated as the Convener of the Committee by the Board of Governors.
3. The Nomination Committee shall, on the basis of merit, recommend three persons suitable to hold the office of the Vice-Chancellor and forward the same to the Chancellor along with a concise statement showing the academic qualifications and other distinctions of each person.
4. The Vice-Chancellor shall be the Principal Executive and Academic Officer of the University and shall exercise general supervision and control over the affairs of the University and give effect to the decisions of the authorities of the University. Provided that, where any matter, other than the appointment of a Teacher is of urgent nature requiring immediate action and the same could not be immediately dealt with by any officer or the authority or other body of the University empowered by or under this Act to deal with it, the Vice-Chancellor may take such action as he may deems fit with the prior written approval of the Chancellor.
5. The Vice-Chancellor shall exercise such other powers and perform such other duties as may be laid down by the Statutes or the Rules. Provided that, where in the opinion of the Vicechancellor, any decision of any authority of the university is outside the powers conferred by this Act or Statutes, regulations or rules made there under or is likely to be prejudicial to the interests of the university, he shall request the concerned authority to revise its decision within fifteen days from the date of its decision and in case the authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be referred to the Chancellor and his decision thereon shall be final.
6. The services of the Vice-Chancellor can be terminated by the Chancellor with the approval of the Board of Governors after following the principles of natural justice and after providing an opportunity to present his case including for termination on disciplinary grounds.



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7. The Vice-Chancellor shall preside at the convocation of the University in the absence of the Visitor, Pro-Visitor and the Chancellor.

5. The Pro Vice-Chancellor:

The Chancellor shall appoint not exceeding three pro-vice Chancellors with the Written approval of the Chancellor in such manner and they shall exercise such powers and perform such duties as may be laid down by the Statutes.

6. Deans of Faculties.

Deans of Faculties shall be appointed by the Chancellor with the written approval of the Chancellor in such manner and they shall exercise such powers and perform such duties as may be laid down by the Statutes.

7. The Registrar:

1. The Registrar shall be appointed by the Chancellor in such manner and on such terms and conditions as may be laid down by the Statutes.
2. All contracts as defined in statutes shall be entered into and signed by the Registrar on behalf of the University.
3. The Registrar shall have the power to authenticate records on behalf of the University and shall exercise such other powers and perform such other duties as may be conferred by the statutes or may be required from time to time, by the Chancellor or the Vice-Chancellor.
4. The Registrar shall be responsible for the due custody of the records and the common seal of the University and shall be bound to place before the Chancellor, the Vice-Chancellor or any other authority, all such information and documents as demanded.

8. The Finance Officer:

The Finance Officer shall be appointed by the Vice-Chancellor with the written approval of the Chancellor in such manner and he shall exercise such powers and perform such duties as may be conferred by the Statutes.

9. Other Officers

The manner of appointment, terms and conditions of service and powers and duties of the other officers of the University shall be such as may be specified by Statutes.

[Signature]
Vice-Chancellor

REVA University, Bengaluru
Bengaluru - 560 064

[Signature]

Registrar
REVA University
Bengaluru - 560 064